

VFW Post 8840 – Rental FAQ

? *Common Questions from Renters*



How do I reserve the Hall or Pavilion?

Begin the rental process by visiting www.VFW8840.org. Your date is reserved once you sign the rental agreement and pay the **\$150 refundable down payment**.



Do I need a permit for my event?

Certain **Hall and Pavilion events** may require a **NJ Social Affairs Permit**. It must be requested **4 weeks before** the event. The Post's facility manager will inform you if a permit is required and will be able to obtain it for you. The 4 week filing is required by the State of New Jersey, who issues the permits.



What are the facility capacities?

- **Hall:** 80 people
- **Pavilion:** 200 people



What are the allowed event hours?

- **Hall:** Must end by **10:00 PM**
- **Pavilion:** Must end by **10:00 PM**



Can alcohol be served?

Yes — but only under these conditions:

- A **Post bartender** is required (\$75 fee)
- No alcohol may be taken off Post property
- No underage drinking
- No marijuana (including legal NJ recreational marijuana)



Is the kitchen available?

Yes.

- \$75 for four hours
- \$25 per additional hour Outside catering is permitted.

What are the clean-up requirements?

Renters must:

- Place all trash from lined containers in the Post's dumpster located on the right side of the building
- Leave the facility clean and orderly
- Restore tables/chairs to original positions
- Failure to do so forfeits the down payment.

What happens if I cancel?

Refunds are available only if cancellation occurs **more than two weeks** before the event.

Can I play music or hire a DJ?

Yes — as long as volume remains reasonable and complies with local noise rules.

Can I decorate the Hall or Pavilion?

Yes. Please avoid nails, screws, or adhesives that damage surfaces. All decorations must be removed after the event. Tables (round and/or rectangular) are available upon request. Table coverings are not supplied by the Post.

Who is responsible for damage or injuries?

The renter is fully responsible for:

- Damage to Post property
- Injuries caused by renter or guests
- Violations of state or local laws during the event

Can I bring outside food or catering?

Yes. Caterers are welcome. Kitchen use fees apply if you need prep or warming space. Renters may also make accommodations for licensed food trucks, which must have valid State of NJ licenses to operate and safety inspection certificates.

What behavior rules apply?

All guests must follow state and local laws. Violations (underage drinking, drug use, disorderly conduct) may result in immediate termination of the event **without refund and could result in the involvement of local law enforcement officers.**